RBHS Cross Registration Application Instructions

NOTE: You must be a matriculated student at Rutgers University-Newark in order to take classes through the exchange program.

Section I: Applicant Information

1. Enter the 9 digits RUID.
2. Enter your legal last name, first name, and middle initial.
3. Enter your street address, city, state and zip code of permanent home address.
4. Enter your contact phone numbers; be sure to include the area code.
5. Enter your Rutgers Email address
6. Enter your birth date in the format as follows MMDDYY. (Example: August 4, 1963 enter 080463)
7. Enter "F" for female or "M" for male.
8. NOTE: We are asking in this item for you to identify your racial or ethnic category so that we may comply with federal and state requirement regarding the make-up of our student body. Providing this information is voluntary; however, your cooperation in this matter will be appreciated.
   Please use the following codes:
   - 1 – African American, Non Hispanic
   - 2 – American Indian/Alaskan Native
   - 3 – Asian or Pacific Islander
   - 4 – Hispanic
   - 5 – White, Non Hispanic
   - 6 – Other
   - 7 – Unknown
9. Enter the county code as listed below. Use the county in which you reside. County codes are as follows:

   001 Atlantic  013 Essex  025 Monmouth  037 Sussex
   003 Bergen   015 Gloucester 027 Morris  039 Union
   005 Burlington 017 Hudson 029 Ocean  041 Warren
   007 Camden   019 Hunterdon 031 Passaic 099 Non NJ Resident
   009 Cape May  021 Mercer  033 Salem  000 Not Specified
   011 Cumberland 023 Middlesex 035 Somerset
10. Circle your proper classification (Undergraduate or Graduate)

Section II Course Enrollment Information

1. Enter the Course Year and Circle the Semester for which you are registering.
2. Enter the RBHS Course title – Course Subject Code – Course # – Section # – CRN # – # of Credit for each course listed

SECTION III: Obtain approval with signature from your Academic Dean or Program Director/Advisor.
Submit completed form to the Rutgers-Newark, Office of the Registrar at the address above.

Last Updated: 8/25/2016
RBHS CROSS REGISTRATION APPLICATION (see instructions-on back of this form) (For use by matriculated Rutgers-Newark Student only.)

SECTION I: Applicant Information
PLEASE PRINT CLEARLY

1. RUID # __________________________

2. Name: ____________________________________________ 
   Last Name First Name M.I.

3. Address: ____________________________________________
   Street City State Zip Code

4. Home Phone (___) _____ - ________ Cell Phone (___) ________ - ________

5. Rutgers Email Address: ____________________________________________

6. Birth Date __________

7. Sex ________

8. Ethnic Code ________

9. County __________

10. Circle proper classification: Undergraduate / Graduate
    (circle one)

SECTION II: Course Enrollment Information

| COURSE | Year: 20____ | TERM: FALL / WINTER / SPRING / SUMMER |
|-----------------------------------------------|
| (circle one) |

| RBHS COURSE TITLE | RBHS SUBJECT CODE | RBHS COURSE # | RBHS SECTION # | RBHS CRN # | RBHS # of CREDITS |
|-----------------------------------------------|
|                                 |

SECTION III: Academic Dean/Director Approval

Print Name: ____________________________________________

Signature: ____________________________________________

FOR REGISTRAR'S OFFICE USE ONLY:

Data Entry Completed By: ____________________________ Date: __________________

RBHS ID# Received: ____________________________

Last Updated: 8/25/2016